

SPECIAL INTERESTS AND ACTIVITIES: Please comment on any special skills, training, abilities, interests and experiences, which are relevant to the position for which you are applying.

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| 1. Collegiate clubs, offices, activities, etc. | 6. Civic and service activities |
| 2. Dramatics, debating, speaking | 7. Hobbies or recreational activities |
| 3. Art and Music | 8. Job-related organizations, committees, conferences |
| 4. Foreign language skills | 9. Athletic and coaching (list special certificates held,
i.e. Waterfront Safety Instruction) |
| 5. Travel | |

COMMENTS ON ANY ITEM ABOVE:

Item No.

SPECIAL SKILLS OR STRENGTHS YOU MAY WISH TO BRING TO OUR ATTENTION:

REFERENCES

Give the names of three references who have observed your work. Recommendations by present and former superintendents, principals, and other supervisors are preferred. This section must be filled out completely.

Name _____	Name _____	Name _____
Title _____	Title _____	Title _____
Address _____	Address _____	Address _____
Phone _____	Phone _____	Phone _____

PERSONAL STATEMENT

Use this space to include information that you believe would enhance your candidacy (add additional pages, if necessary).

MORAL CHARACTER DETERMINATION

Mark the appropriate response to the right of each question:

- A. Have you ever resigned from a position rather than face disciplinary action? __ Yes __ No
- B. Has any disciplinary action been brought against you which resulted in your being discharged from employment? __ Yes __ No
- C. Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under other than honorable circumstances? __ Yes __ No
- D. Have you ever been convicted of any crime (felony or misdemeanor)? __ Yes __ No
- E. Are you now under charges for any crime (felony or misdemeanor)? __ Yes __ No
- F. Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any charges? __ Yes __ No
- G. Have you ever had a probationary term modified or terminated in this or any other state? __ Yes __ No

If you answered YES to any of the questions above, provide on a separate sheet of paper the specifics or any explanation for the response. If you elect not to provide specifics, however, or if such an explanation is insufficient, a confidential investigation will be initiated. None of the above circumstances represents an automatic bar to full consideration of this candidacy.

*Submit official copies of the court record including disposition of the case.

NOTE: THIS APPLICATION IS THE PROPERTY OF THE GENEVA CITY SCHOOL DISTRICT AND WILL BE KEPT ACTIVE FOR ONE YEAR UNLESS WITHDRAWN OR RENEWED. IT WILL BE DESTROYED AFTER TWO YEARS OF INACTIVE CLASSIFICATION.

****ALL PRE-EMPLOYMENT MATERIALS WILL BE TREATED AS CONFIDENTIAL INFORMATION.**

I hereby certify that the information presented on this form is true, accurate and complete. Any falsification will be sufficient cause for disqualification or dismissal. References and personal information which become part of this record are to be regarded as confidential and will not be revealed to me.

By signing this application the undersigned consents to the Geneva City School District obtaining a criminal background, personal history inquiry, etc. if, in its sole discretion, it determines that such an inquiry would be beneficial to the employer.

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I further acknowledge that any falsification or omission will be sufficient cause for disqualification or dismissal, if employed, regardless of when discovered.

Date _____

Signature _____

MISSION STATEMENT: Geneva Schools will educate and graduate every student with the essential skills and knowledge to live lives of consequence.

Thank you for completing this application and for your interest in the Geneva City School District. The District is an equal opportunity employer and does not discriminate on the basis of sex, race, nationality or ethnicity, age, religion or handicapping conditions.

Return completed application, cover letter, resume and certifications to:

**Stephen Kruger, Assistant Superintendent for Administrative Services
District Administration Center
400 West North Street
Geneva, New York 14456-3492
Telephone: 315-781-0400 Fax: 315-781-5461**